

## **SAGE COUNSELLING CENTRE**

[UEN. T08SS0025E]

[Registered under the Societies Act 1966 in the  
Republic of Singapore]

### **AUDITED FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022**

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## **Fiducia LLP**

[UEN. T10LL0955L]

Public Accountants and  
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**STATEMENT BY THE MANAGEMENT COMMITTEE**

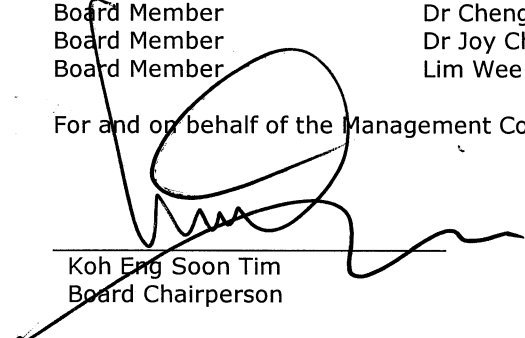
In the opinion of the Management Committee, the accompanying financial statements of SAGE Counselling Centre (the "Centre") are drawn up so as to give a true and fair view of the state of affairs of the Centre as at 31 March 2022 and of the results, changes in funds and cash flows of the Centre for the financial year then ended.

At the date of this statement, there are reasonable grounds to believe that the Centre will be able to pay its debts as and when they fall due.

The Management Committee, comprising the following, authorised the issue of these financial statements on **25 OCT 2022**


Board Chairperson	Koh Eng Soon Tim
Vice Chairman	Dr Kan See Mun
Honorary Secretary	Lee Soo Kwan
Honorary Treasurer	Robert Fu Qiguo
Assistant Treasurer	Seng Yuh Jen
Board Member	Dr Chan Kin Ming
Board Member	Zulkifli Bin Mohammed
Board Member	Tan Kian Choon (Resigned on 5 October 2021)
Board Member	Dr Cheng Yuanshan
Board Member	Dr Joy Chew Oon Ai
Board Member	Lim Wee Lim

For and on behalf of the Management Committee,



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Koh Eng Soon Tim  
Board Chairperson



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Robert Fu Qiguo  
Honorary Treasurer

Singapore, **25 OCT 2022**

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Independent auditor's report to the members of:

### **SAGE COUNSELLING CENTRE**

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## **Report on the Audit of the Financial Statements**

### **Opinion**

We have audited the financial statements of SAGE Counselling Centre (the "Centre"), which comprise the statement of financial position as at 31 March 2022, and the statement of financial activities, statement of changes in funds and statement of cash flows for the financial year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act 1966 (the "Societies Act"), the Charities Act 1994 and other relevant regulations (the "Charities Act and Regulations") and Charities Accounting Standard in Singapore ("CAS") so as to present fairly, in all material respects, the state of affairs of the Centre as at 31 March 2022 and the results, changes in funds and cash flows of the Centre for the financial year ended on that date.

### **Basis for Opinion**

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Centre in accordance with the Accounting and Corporate Regulatory Authority ("ACRA") *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* ("ACRA Code") together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Other Information**

Management is responsible for the other information. The other information comprises the information included in the Statement by the Management Committee (set out on page 2), but does not include the financial statements and our auditor's report thereon which we obtained prior to the date of this auditor's report, and the annual report, which we expected to be made available to us after that date.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

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(CONT'D)

Independent auditor's report to the members of:

### **SAGE COUNSELLING CENTRE**

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## **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the provisions of the Societies Act, the Charities Act and Regulations and CAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Centre's financial reporting process.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

## **Fiducia LLP**

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(CONT'D)

Independent auditor's report to the members of:

### **SAGE COUNSELLING CENTRE**

[UEN. T08SS0025E]

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#### **Auditor's Responsibilities for the Audit of the Financial Statements (Cont'd)**

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Centre to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Report on Other Legal and Regulatory Requirements**

In our opinion, the accounting and other records required to be kept by the Centre have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations.

During the course of our audit, nothing has come to our attention that causes us to believe that during the financial year:

- a. the Centre has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- b. the Centre has not complied with the requirements of Regulation 15 of the Charities (Institutions of a Public Character) Regulations.



**Fiducia LLP**  
Public Accountants and  
Chartered Accountants

Singapore, **25 OCT 2022**

Partner-in-charge: Gan Chek Huat  
PAB No.: 01939

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted	Restricted funds					Total restricted funds S\$	Total funds S\$
		fund General fund S\$	Community Silver Trust fund S\$	SAGE Counselling fund S\$	The Seniors Helpline fund S\$	Invictus fund I and II S\$	President's Challenge S\$		
<b>2022</b>									
<b>INCOME</b>									
<b>Income from generating funds</b>									
<u>Voluntary income</u>									
Donations	5	0	0	20,542	0	0	0	20,542	
Government subvention - MOH		0	0	313,729	106,310	0	0	420,039	
Invictus fund		0	0	0	0	29,593	0	29,593	
NCSS ComChest									
- Operating expenses		0	0	235,296	53,155	0	0	288,451	
- The Seniors Helpline Publicity		0	0	0	26,438	0	0	26,438	
President's Challenge 2022		0	0	0	0	0	67,500	67,500	
		0	0	569,567	185,903	29,593	67,500	852,563	
<u>Income from fundraising activities</u>									
Fund-raising events		0	0	101,386	0	0	0	101,386	
		0	0	670,953	185,903	29,593	67,500	953,949	
<b>Income from charitable activities</b>									
Grant income - Community Silver Trust (CST)		0	403,748	0	0	0	0	403,748	
Counselling fee		0	0	7,195	0	0	0	7,195	
		0	403,748	678,148	185,903	29,593	67,500	1,364,892	
<b>Other income</b>									
Interest on fixed deposits		0	0	3,760	0	0	0	3,760	
Jobs Support Scheme (JSS)		0	0	16,816	4,225	0	0	21,041	
Jobs Growth Incentive (JGI)		0	0	750	0	0	0	750	
NCSS Singtel sponsorship scheme		0	0	0	1,860	0	0	1,860	
Miscellaneous		0	0	350	3,875	0	0	4,225	
Government grants - others		0	0	8,021	0	0	0	8,021	
		0	0	29,697	9,960	0	0	39,657	
<b>Total income</b>		0	403,748	707,845	195,863	29,593	67,500	1,404,549	

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022 (CONT'D)**

	Note	Unrestricted	Restricted funds					Total restricted funds	Total funds
		fund	Community	SAGE	The	Invictus	President's		
		General	Silver Trust	Counselling	Seniors	fund	Challenge	restricted	funds
		fund	fund	fund	fund	I and II		funds	funds
		S\$	S\$	S\$	S\$	S\$	S\$	S\$	S\$
<b>2022 (CONT'D)</b>									
<b>LESS: EXPENDITURE (CONT'D)</b>									
<b>Cost of generating funds</b>									
Fund-raising events		0	0	8,282	0	0	0	8,282	8,282
<b>Cost of charitable activities</b>									
Advertising		0	0	19,153	26,438	0	0	45,591	45,591
Communication		0	0	4,526	7,860	0	0	12,386	12,386
Community Silver Trust									
- Learn and glow mental fitness		0	27,602	0	0	0	0	27,602	27,602
- Maintenance on wheel services		0	30,798	0	0	0	0	30,798	30,798
Depreciation	11	0	154	2,070	1,330	10,803	0	14,357	14,357
Insurance		0	2,422	0	1,138	0	0	3,560	3,560
Medical expenses		0	1,676	2,043	777	0	0	4,496	4,496
Insurances		0	0	3,691	0	0	0	3,691	3,691
Transport		0	332	82	0	0	0	414	414
Rental (land, building, equipment)		0	0	42,681	0	0	0	42,681	42,681
Rental (office)		0	0	0	19,543	0	0	19,543	19,543
Upkeep maintenance – land and building		0	0	6,385	0	0	0	6,385	6,385
Upkeep maintenance – office computer		0	5,336	4,535	0	0	0	9,871	9,871
Upkeep maintenance – helpline software		0	0	0	114	0	0	114	114
Utilities		0	0	8,938	4,470	0	0	13,408	13,408
Professional and service fees		0	130	27,608	0	0	0	27,738	27,738
Office printing and stationery		0	11,160	8,600	625	0	0	20,385	20,385
Honorarium for trainer		0	4,000	125	0	0	0	4,125	4,125
Staff costs	7	0	192,409	506,267	110,844	0	0	809,520	809,520
		0	276,019	636,704	173,139	10,803	0	1,096,665	1,096,665

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022 (CONT'D)**

	Unrestricted	Restricted funds					Total restricted funds S\$	Total funds S\$
	fund General fund S\$	Community Silver Trust fund S\$	SAGE Counselling fund S\$	The Seniors Helpline fund S\$	Invictus fund I and II S\$	President's Challenge S\$		
<b>2022 (CONT'D)</b>								
<b>LESS: EXPENDITURE (CONT'D)</b>								
<b>Governance and other administrative costs</b>								
Bank charges	0	0	245	0	0	0	245	245
Miscellaneous	0	3,541	24	3,499	0	0	7,064	7,064
	0	3,541	269	3,499	0	0	7,309	7,309
<b>Total expenditure</b>	0	279,560	645,255	176,638	10,803	0	1,112,256	1,112,256
<b>NET INCOME FOR THE FINANCIAL YEAR</b>	0	124,188	62,590	19,225	18,790	67,500	292,293	292,293



**STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022 (CONT'D)**

	Note	Unrestricted	Restricted funds				Total restricted funds	Total funds
		fund	Community Silver Trust fund	SAGE Counselling fund	The Seniors Helpline fund	Invictus fund I		
		General fund S\$	S\$	S\$	S\$	S\$	S\$	S\$
<b>2021</b>								
<b>INCOME</b>								
<b>Income from generating funds</b>								
<u>Voluntary income</u>								
AIC Sayang fund		0	0	4,000	0	0	4,000	4,000
Donations	5	0	0	4,505	360	0	4,865	4,865
Government subvention - MOH NCSS ComChest		0	0	311,184	105,344	0	416,528	416,528
- Invictus fund		0	0	0	0	79,840	79,840	79,840
- Operating expenses		0	0	311,184	52,672	0	363,856	363,856
- Disbursement receivable		0	0	0	27,000	0	27,000	27,000
		0	0	630,873	185,376	79,840	896,089	896,089
<u>Income from generating fund</u>								
Fund-raising events		0	0	43,005	0	0	43,005	43,005
		0	0	673,878	185,376	79,840	939,094	939,094
<b>Income from charitable activities</b>								
SAGE Counselling centre - CST		0	345,236	0	0	0	345,236	345,236
Counselling fee		0	0	30	0	0	30	30
		0	345,236	30	0	0	345,266	345,266
<b>Other income</b>								
Fixed deposits interests		0	0	6,329	0	0	6,329	6,329
Government grants - others		0	0	25,851	0	0	25,851	25,851
Jobs support scheme		0	0	130,028	17,704	0	147,732	147,732
Miscellaneous		0	0	11,000	0	0	11,000	11,000
NCSS Singtel sponsorship scheme		0	0	180	1,440	0	1,620	1,620
Sales of books, owl and paintings		0	0	475	0	0	475	475
		0	0	173,863	19,144	0	193,007	193,007
<b>Total income</b>		0	345,236	847,771	204,520	79,840	1,477,367	1,477,367

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022 (CONT'D)**

	Unrestricted	Restricted funds				Total restricted funds S\$	Total funds S\$
	fund General fund S\$	Community Silver Trust fund S\$	SAGE Counselling fund S\$	The Seniors Helpline fund S\$	Invictus fund I S\$		
<b>2021 (CONT'D)</b>							
<b>LESS: EXPENDITURE</b>							
<b>Cost of generating funds</b>							
Fund-raising events	0	0	10,978	0	0	10,978	10,978
<b>Cost of charitable activities</b>							
Advertising	0	0	0	28,890	0	28,890	28,890
Civil and community institute scheme service charges	0	30,451	714	15,583	0	46,748	46,748
Communication	0	0	4,037	6,243	0	10,280	10,280
COVID-19 related expenses	0	0	1,948	0	0	1,948	1,948
Community silver trust							
- Counselling associates enabling	0	206	0	0	0	206	206
- Expressive therapeutic program	0	8,602	0	0	0	8,602	8,602
- Learn and glow mental fitness	0	912	0	0	0	912	912
- Maintenance on wheel services	0	38,687	0	0	0	38,687	38,687
- Staff development	0	5,010	0	0	0	5,010	5,010
Balance carried forward	0	83,868	6,699	50,716	0	141,283	141,283

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021 (CONT'D)**

	Note	Unrestricted	Restricted funds				Total restricted funds	Total funds
		fund	Community Silver Trust fund	SAGE Counselling fund	The Seniors Helpline fund	Invictus fund I		
		General fund	S\$	S\$	S\$	S\$	S\$	S\$
<b>2021 (CONT'D)</b>								
<b>LESS: EXPENDITURE (CONT'D)</b>								
<b>Cost of charitable activities (cont'd)</b>								
Balance brought forward		0	83,868	6,699	50,716	0	141,283	141,283
Depreciation	11	0	10,969	2,072	1,330	8,260	22,631	22,631
Electrical items		0	0	0	225	0	225	225
General expenses		0	0	3,242	0	0	3,242	3,242
Insurances		0	0	59	0	0	59	59
Invictus fund expenses		0	0	0	0	15,458	15,458	15,458
Office maintenance-cleaning		0	0	4,195	0	0	4,195	4,195
Equipment maintenance		0	0	4,916	0	0	4,916	4,916
Programmes		0	0	3,900	0	0	3,900	3,900
Public education expenses		0	0	500	0	0	500	500
Rental of equipment		0	3,173	422	0	0	3,595	3,595
Recruitment expenses		0	0	117	0	0	117	117
Staff costs	7	0	251,324	387,624	131,599	0	770,547	770,547
Supplies and materials		0	0	6,053	157	0	6,210	6,210
Transport		0	0	354	11	0	365	365
Utilities		0	3,756	3,650	3,677	0	11,083	11,083
Volunteer development		0	0	2,124	309	0	2,433	2,433
		0	353,090	425,927	188,024	23,718	990,759	990,759

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022 (CONT'D)**

	Unrestricted	Restricted funds				Total restricted funds	Total funds
	fund	Community Silver Trust fund	SAGE Counselling fund	The Seniors Helpline fund	Invictus fund I		
	General fund						
	S\$	S\$	S\$	S\$	S\$	S\$	S\$
<b>2021 (CONT'D)</b>							
<b>LESS: EXPENDITURE (CONT'D)</b>							
<b>Governance and other administrative costs</b>							
Audit fee	0	856	5,558	0	0	6,414	6,414
Bank charges	0	0	290	0	0	290	290
Loss on disposal of plan and equipment	0	0	0	1,955	0	1,955	1,955
Miscellaneous expense	0	0	30	73	0	103	103
	<u>0</u>	<u>856</u>	<u>5,878</u>	<u>2,028</u>	<u>0</u>	<u>8,762</u>	<u>8,762</u>
<b>Total expenditure</b>	<u>0</u>	<u>353,946</u>	<u>442,783</u>	<u>190,052</u>	<u>23,718</u>	<u>1,010,499</u>	<u>1,010,499</u>
<b>NET (EXPENDITURE)/INCOME FOR THE FINANCIAL YEAR</b>	<u>0</u>	<u>(8,710)</u>	<u>404,988</u>	<u>14,468</u>	<u>56,122</u>	<u>466,868</u>	<u>466,868</u>

The accompanying notes form an integral part of these financial statements.

**STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2022**

	Note	2022 S\$	2021 S\$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	8	2,372,729	2,078,749
Other receivables	9	26,885	34,088
Inventories	10	1,327	2,303
		<u>2,400,941</u>	<u>2,115,140</u>
<b>Non-current assets</b>			
Plant and equipment	11	82,663	80,768
		<u>82,663</u>	<u>80,768</u>
<b>Total assets</b>		<u>2,483,604</u>	<u>2,195,908</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Other payables	12	149,576	154,173
		<u>149,576</u>	<u>154,173</u>
<b>Total liabilities</b>		<u>149,576</u>	<u>154,173</u>
<b>NET ASSETS</b>		<u>2,334,028</u>	<u>2,041,735</u>
<b>FUNDS</b>			
<b>Unrestricted fund</b>			
General fund	13	102,806	102,806
		<u>102,806</u>	<u>102,806</u>
<b>Restricted funds</b>			
Art Therapeutic fund	14	101,607	101,607
Community Silver Trust Fund	15	560,508	436,320
Invictus fund I and II	16	74,912	56,122
President's Challenge	17	67,500	0
SAGE Counselling fund	18	1,176,638	1,114,048
The Seniors Helpline fund	19	250,057	230,832
		<u>2,231,222</u>	<u>1,938,929</u>
<b>TOTAL FUNDS</b>		<u>2,334,028</u>	<u>2,041,735</u>

The accompanying notes form an integral part of these financial statements.

**STATEMENT OF CHANGES IN FUNDS  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022**

	Balance at beginning of financial year S\$	Net (expenditure) /income for the financial year S\$	Balance at end of financial year S\$
<b>2022</b>			
<b>Unrestricted fund</b>			
General fund	102,806	0	102,806
<b>Restricted funds</b>			
Art Therapeutic fund	101,607	0	101,607
Community Silver Trust fund	436,320	124,188	560,508
Invictus fund I and II	56,122	18,790	74,912
President's Challenge	0	67,500	67,500
SAGE Counselling fund	1,114,048	62,590	1,176,638
The Seniors Helpline	230,832	19,225	250,057
	<u>1,938,929</u>	<u>292,293</u>	<u>2,231,222</u>
	<u>2,041,735</u>	<u>292,293</u>	<u>2,334,028</u>
	Balance at beginning of financial year S\$	Net (expenditure) /income for the financial year S\$	Balance at end of financial year S\$
<b>2021</b>			
<b>Unrestricted fund</b>			
General fund	102,806	0	102,806
<b>Restricted funds</b>			
Art Therapeutic fund	101,607	0	101,607
Community Silver Trust fund	445,030	(8,710)	436,320
Invictus fund I	0	56,122	56,122
SAGE Counselling fund	709,060	404,988	1,114,048
The Seniors Helpline	216,364	14,468	230,832
	<u>1,472,061</u>	<u>466,868</u>	<u>1,938,929</u>
	<u>1,574,867</u>	<u>466,868</u>	<u>2,041,735</u>

The accompanying notes form an integral part of these financial statements.

**STATEMENT OF CASH FLOWS  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022**

	Note	2022 S\$	2021 S\$
<b>Cash flows from operating activities</b>			
Net income for the financial year		292,293	466,868
Adjustment for:			
- Loss on disposal of plant and equipment		0	1,955
- Depreciation of plant and equipment	11	14,357	22,631
Operating cash flow before changes in working capital		<u>306,650</u>	<u>491,454</u>
Changes in working capital			
- Other receivables		7,203	(11,678)
- Other payables		(4,597)	121,009
- Inventories		976	392
<b>Net cash generated from operating activities</b>		<u>310,232</u>	<u>601,177</u>
<b>Cash flows from investing activities</b>			
Purchases of plant and equipment	11	(16,252)	(88,409)
Proceeds from disposal of plant and equipment		0	4,266
<b>Net cash used in investing activities</b>		<u>(16,252)</u>	<u>(84,143)</u>
<b>Net increase in cash and cash equivalents</b>		293,980	517,034
Cash and cash equivalents at beginning of financial year		<u>2,078,749</u>	<u>1,561,715</u>
<b>Cash and cash equivalents at end of financial year</b>	8	<u>2,372,729</u>	<u>2,078,749</u>

The accompanying notes form an integral part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022**

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

**1. General information**

SAGE Counselling Centre (the "Centre") is a non-profit organisation registered on 20 May 2008 under the Societies Act 1966. The Centre is a charity registered under the Charities Act 1994 since 1 July 2008. The Centre's registered address and principal place of activities is located at 1 Jurong West Central 2, #06-04, Jurong Point Shopping Centre, Singapore 648886.

The objectives of the Centre are:

- To promote professionalism in remedial services and in developmental programmes for older persons;
- To inculcate greater public awareness about caring for and supporting the aging population; and
- To establish and manage programmes, activities or projects which are incidental or conducive to any of the objects of the Centre, either independently or in partnership with related or unrelated organisations.

The Centre has been accorded an Institutions of a Public Character ("IPC") status for the period from 1 June 2019 to 31 May 2022. The Centre has subsequently renewed its IPC status from 1 June 2022 to 31 May 2025.

**2. Significant accounting policies**

**2.1 Basis of preparation**

The financial statements have been prepared in accordance with Charities Accounting Standard ("CAS") and the disclosure requirements of the Societies Act 1966 and Charities Act 1994. The financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar ("S\$"), which is the Centre's functional currency. Functional currency is the currency of the primary economic environment in which the Centre operates. All financial information presented are denominated in Singapore Dollar unless otherwise stated.

The preparation of these financial statements in conformity with CAS requires management to exercise its judgement in the process of applying the Centre's accounting policies. It also requires the use of certain critical accounting estimates and assumptions. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.



## **2. Significant accounting policies (Cont'd)**

### **2.2 Income recognition**

Income is included in the statement of financial activities when the following three factors are met:

- The Centre becomes entitled to the income;
- Management is virtually certain that they will receive the income; and
- The monetary value can be measured with sufficient reliability.

Income is recognised as follows:

#### **2.2.1 Donations**

Donation income is recognised as income upon receipt.

#### **2.2.2 Interest income**

Interest income is recognised on a time-proportion basis using the effective interest method.

#### **2.2.3 Fund-raising income**

Fund-raising income is recognised in the year in which the event takes place.

#### **2.2.4 Sales of books, owl, painting**

Income from sale is recognised when the products are delivered to the customer and all criteria have been satisfied.

#### **2.2.5 Counselling service**

Income from counselling service is recognised when services have been performed.

#### **2.2.6 Other income**

Other income is recognised upon receipt.

### **2.3 Government grants**

Government grants are recognised when there is reasonable assurance that the grant will be received and all attaching conditions will be complied with. Where the grant relates to an asset, the fair value is recognised as deferred capital grant on the statement of financial position and is amortised to the statement of financial activities over the expected useful life of the relevant asset by equal annual instalments.

Where loans or similar assistance are provided by governments or related institutions with an interest rate below the current applicable market rate, the effect of this favourable interest is regarded as additional government grant.

### **2.4 Expenditure recognition**

All expenditure is accounted for on accrual basis, aggregated under the respective areas. Direct costs are attributed to the activity where possible. Where costs are not wholly attributable to an activity, they are apportioned on a basis consistent with the use of resources.

## **2. Significant accounting policies (Cont'd)**

### **2.4 Expenditure recognition (Cont'd)**

#### **2.4.1 Cost of charitable activities**

Cost of charitable activities comprises all costs incurred in the pursuit of the charitable objects of the Centre. The total costs of charitable expenditure include an apportionment of overhead and shared costs.

#### **2.4.2 Cost of generating funds**

Costs that are directly attributable to the fund-raising activities are separated from those costs incurred in undertaking charitable activities.

#### **2.4.3 Governance and other administrative costs**

Governance and other administrative costs include the costs of governance arrangement, which relate to the general running of the Centre, providing governance infrastructure and ensuring public accountability. These costs include costs related to constitutional and statutory requirements and an apportionment of overhead and shared costs.

### **2.5 Employee benefits**

#### **2.5.1 Defined contribution plans**

Defined contribution plans are post-employment benefit plans under which the Centre pays fixed contributions into separate entities such as the Central Provident Fund ("CPF"), on a mandatory, contractual or voluntary basis. The Centre has no further payment obligations once the contributions have been paid. The Centre's contribution to defined contribution plans are recognised as employee compensation expense when it is due.

#### **2.5.2 Employee leave entitlement**

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

### **2.6 Operating leases**

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight-line basis over the period of the lease. When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

Rental on operating lease is charged to statement of financial activities. Contingent rents are recognised as an expense in the statement of financial activities in the financial year in which they are incurred.

## **2. Significant accounting policies (Cont'd)**

### **2.7 Financial assets**

#### **2.7.1 Recognition and measurement**

Other receivables are initially recognised at their transaction price, excluding transaction costs, if any. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred.

Other receivables are subsequently measured at cost less accumulated impairment losses.

#### **2.7.2 Derecognition**

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Centre has substantially transferred all risks and rewards of ownership.

#### **2.7.3 Impairment**

The Centre assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

An allowance for impairment of financial assets is recognised when there is objective evidence that the Centre will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments are considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the undiscounted future cash flows that the Centre expects to receive. The amount of the allowance for impairment is recognised in the statement of financial activities within "Governance and other administrative costs".

Subsequently, if the amount of an impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the Centre will reverse the previously recognised impairment loss. The reversal will not result in any carrying amount of the financial asset (net of any allowance account) exceeding what the carrying amount would have been had the impairment not previously been recognised. The amount of reversal is recognised in the statement of financial activities.

### **2.8 Cash and cash equivalents**

Cash and cash equivalents include cash on hand, and deposits with financial institution, which are subject to an insignificant risk of change in value. Cash and cash equivalents are carried at cost.

### **2.9 Inventories**

The amount at which inventories are stated in the financial statements shall be the lower of cost and net realisable value of the separate items of inventories.

## **2. Significant accounting policies (Cont'd)**

### **2.10 Plant and equipment**

#### 2.10.1 Measurement

All plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation.

The initially recognised cost of an item of plant and equipment includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by Management. Dismantlement, removal or restoration costs are included as part of the cost of plant and equipment if the obligation for dismantlement, removal or restoration is incurred as a consequence of acquiring or using the plant and equipment.

#### 2.10.2 Depreciation

Depreciation on plant and equipment is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives. The estimated useful lives are as follows:

	Useful lives
Furniture and fittings and office equipment	3 - 5 years

The residual values, estimated useful lives and depreciation method of plant and equipment are reviewed, and adjusted as appropriate, at each reporting date. The effects of any revision are recognised in the statement of financial activities in the financial year in which the changes arise.

Fully depreciated assets are retained in the Centre's records until they are no longer in use.

#### 2.10.3 Subsequent expenditure

Subsequent expenditure relating to plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the Centre and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repair and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

#### 2.10.4 Disposal

On disposal of an item of plant and equipment, the difference between the net disposals proceeds and its carrying amount is taken to the statement of financial activities.

### **2.11 Financial liabilities**

Financial liabilities are recognised when the Centre becomes a party to the contractual arrangements of the instrument and are classified according to the substance of the contractual arrangements entered into. All interest related charges are recognised in the statement of financial activities. Financial liabilities include "Other payables" on the statement of financial position.

## **2. Significant accounting policies (Cont'd)**

### **2.11 Financial Liabilities (Cont'd)**

Financial liabilities which are due to be settled within 12 months after the reporting date are presented as current liabilities in the statement of financial position even though the original term was for a period longer than 12 months and an agreement to refinance, or to reschedule payments, on a long-term basis is completed after the reporting date and before the financial statements are authorised for issue. Other financial liabilities due to be settled more than 12 months after the reporting date are presented as non-current liabilities in the statement of financial position.

Financial liabilities are derecognised when the obligations under the liability are discharged, cancelled or expire. When existing financial liabilities are replaced by another from the same lender on substantially different terms or are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

### **2.12 Other payables**

Other payables, excluding accruals, are recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs will be recognised as expenditure in the statement of financial activities as incurred. Accruals are recognised at the best estimate of the amount payable.

### **2.13 Provisions for other liabilities and charges**

Provisions for other liabilities and charges are recognised when the Centre has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

### **2.14 Contingencies**

Contingent liabilities are not recognised in the financial statements. They are disclosed unless the possibility of an outflow of resources embodying economic benefits is remote. A contingent asset is not recognised in the financial statements but disclosed when an inflow of economic benefit is probable.

### **2.15 Funds accounting**

Monies received for specific purposes, including transfers from the general fund, are credited directly to the respective fund in the financial statements. These include restricted funds and unrestricted funds. Restricted funds are funds held by the Centre that can only be applied for specific purposes. These funds are subject to specific trusts which may be declared by the donors with their authority or created through legal process but are still within the wider objects of the Centre. Unrestricted funds are expendable at the discretion of the Executive Board in furtherance of the Centre's objects. Designated fund is part of the unrestricted funds earmarked for a particular project. The designation is for Administrative purpose only and does not restrict Management Committee's discretion to apply the fund.

Income and expenditure relating to specific funds are accounted for directly in the funds to which they relate. Common expenses, if any, are allocated on a reasonable basis to the funds based on the method suitable to this common expense. Assets and liabilities of the specific funds are pooled in the statement of financial position.

Funds received for specific purposes such as purchase of depreciable assets are taken to the relevant restricted fund account. This relevant fund will be reduced over the useful life of the asset in line with its depreciation. Depreciation is charged to the relevant designated funds where the asset is held.

## **2. Significant accounting policies (Cont'd)**

### **2.16 Events after the reporting period**

Events after the reporting period that provide additional information about the Centre's position at the reporting date (adjusting events) are reflected in the financial statements. Events after the reporting period that are not adjusting events are disclosed in the notes to the financial statements when material.

## **3. Critical accounting estimates, assumptions and judgements**

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

### **3.1 Critical accounting estimates and assumptions**

#### Critical accounting estimates and assumptions

The Centre makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

#### Useful lives of property, plant and equipment

Management determines the estimated useful lives and the related depreciation for its property, plant and equipment based on the period over which the property, plant and equipment are expected to provide economic benefits. Management's estimation of the useful lives of property, plant and equipment is based on collective assessment of industry practice, internal technical evaluation and experience with similar assets.

The estimation of the useful lives of the property, plant and equipment could change significantly due to physical wear and tear, technical or commercial obsolescence and legal or other limits on the use of property, plant and equipment. The depreciation charge is increased where useful lives are less than previously estimated lives.

The carrying value of property, plant and equipment as of 31 March 2022 and 2021 are disclosed in Note 9, 10 and 11 of the financial statements.

Based on Management's assessment, no change in the estimated useful lives of property, plant and equipment are required as of 31 March 2022 and 2021.

### **3.2 Critical judgements in applying the entity's accounting policies**

The key critical judgements in applying the entity's accounting policies concerning the future at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

#### Government grants

Government grants to meet operating expenses are recognised as income in the income and expenditure statement on the accrual basis in the year these operating expenses were incurred and there is reasonable assurance that the Centre will comply with the conditions attached to it. For certain grants, the government agencies reserve the right to withdraw, withhold or reduce the amount of any funds approved but not yet disbursed or to call for the refund of all funds which have been disbursed to the Centre if the conditions are not met.

At the reporting date, the Management Committee has assessed the Centre has met the conditions attached to the grants.

**4. Income tax**

The Centre is a charity registered under the Charities Act since 1 July 2008. Consequently, the income of the Centre is exempted from tax under the provisions of Section 13 of the Income Tax Act 1947.

**5. Donations**

	2022 S\$	2021 S\$
Tax exempt	101,056	38,380
Non -tax exempt	<u>20,872</u>	<u>9,490</u>
	<u><u>121,928</u></u>	<u><u>47,870</u></u>
The donations were allocated as follows:		
- Voluntary income	20,542	4,865
- Income from generating fund	<u>101,386</u>	<u>43,005</u>
	<u><u>121,928</u></u>	<u><u>47,870</u></u>

During the financial year, the Centre issued tax-deductible receipts for donations totalling S\$101,151 (2021: S\$38,440) pursuant to its Institutions of a Public Character ("IPC") status.

**6. Fund-raising activities**

	2022 S\$	2021 S\$
<u>Income</u>		
- Donations	20,542	4,865
- Fund-raising income	<u>101,386</u>	<u>43,005</u>
	<u><u>121,928</u></u>	<u><u>47,870</u></u>
<u>Expenditure</u>		
Fund-raising expenses	<u>8,282</u>	<u>10,978</u>
Percentage of fund-raising expenses over income from fund-raising events	<u><u>7%</u></u>	<u><u>23%</u></u>

**7. Staff costs**

	2022 S\$	2021 S\$
<b>7.1 Community Silver Trust</b>		
CPF and SDL contributions	23,425	33,346
Salaries and bonuses	<u>168,584</u>	<u>217,978</u>
	<u><u>192,009</u></u>	<u><u>251,324</u></u>
<b>7.2 SAGE Counselling fund</b>		
CPF and SDL contributions	69,729	50,159
Salaries and bonuses	414,299	327,334
Staff medical and welfare benefits	<u>22,239</u>	<u>10,131</u>
	<u><u>506,267</u></u>	<u><u>387,624</u></u>

**7. Staff costs (Cont'd)**

	2022 S\$	2021 S\$
<b>7.3 The Seniors Helpline fund</b>		
CPF and SDL contributions	16,248	19,078
Salaries and bonuses	94,368	112,168
Staff medical and welfare benefits	61	353
	<u>110,677</u>	<u>131,599</u>
	<u>808,953</u>	<u>770,547</u>

**8. Cash and cash equivalents**

	2022 S\$	2021 S\$
Cash at bank	322,729	1,678,749
Fixed deposits	2,050,000	400,000
	<u>2,372,729</u>	<u>2,078,749</u>

The fixed deposits has maturity term of 6 to 12 months (2021: 1 month) from the reporting date and has interest rates ranging from 0.4% to 0.5% (2021: 1.4%) per annum.

Fixed deposits are included as cash and cash equivalents as this can be readily converted into cash without incurring significant penalty.

**9. Other receivables**

	2022 S\$	2021 S\$
Other receivables - Non trade	407	407
Grant receivables- Jobs Support Scheme	0	12,149
Deposits	18,504	18,504
Prepayments	7,974	3,028
	<u>26,885</u>	<u>34,088</u>

The Jobs Support Scheme (JSS) provides wage support to employers to help them retain their local employees (Singapore citizens and Permanent Residents) during this period of economic and pandemic uncertainty. JSS payouts are intended to offset local employees' wages and help protect their jobs.

**10. Inventories**

	2022 S\$	2021 S\$
Stocks	<u>1,327</u>	<u>2,303</u>

Stock consists of grab bar, heater, ramp, door, lighting, plumbing materials and spare part for maintenance of wheel. These will only be utilised when it has been given to the senior citizen and no longer with the Centre.

The cost of inventories recognised as an expense and included in "Maintenance on wheel services" amounted to S\$976 (2021: S\$1,088).



**11. Plant and equipment**

	Balance at beginning of financial year S\$	Additions S\$	(Disposals/ Written off) S\$	Balance at end of financial year S\$
<b>2022</b>				
<b>Cost</b>				
<u>Furniture and fittings and office equipment</u>				
Community Silver Trust fund	32,017	4,810	0	36,827
General fund	10,158	0	0	10,158
Golden Life Workgroup	428	0	0	428
Invictus fund I and II	24,777	0	0	24,777
SAGE Counselling fund	30,347	0	0	30,347
SAGE Renovation fund	134,719	0	0	134,719
The Seniors Helpline fund	4,170	0	0	4,170
Invictus fund I and II	0	11,442	0	11,442
<u>Computer software in progress</u>				
Invictus fund I and II	58,000	0	0	58,000
	<u>294,616</u>	<u>16,252</u>	<u>0</u>	<u>310,868</u>
<b>Accumulated depreciation</b>				
<u>Furniture and fittings and office equipment</u>				
Community Silver Trust fund	32,017	154	0	32,171
General Fund	9,446	0	0	9,446
Golden Life Workgroup	428	0	0	428
Invictus fund I and II	8,260	8,260	0	16,520
SAGE Counselling fund	26,138	2,070	0	28,208
SAGE Renovation fund	134,719	0	0	134,719
The Seniors Helpline fund	2,840	1,330	0	4,170
Invictus fund I and II	0	2,543	0	2,543
	<u>213,848</u>	<u>14,357</u>	<u>0</u>	<u>228,205</u>
<b>Carrying amount</b>				
<u>Furniture and fittings and office equipment</u>				
Community Silver Trust fund	0			4,656
General fund	712			712
Golden Life Workgroup	0			0
Invictus fund	16,517			8,257
SAGE Counselling fund	4,209			2,139
SAGE Renovation fund	0			0
The Seniors Helpline fund	1,330			0
Invictus fund I and II	0			8,899
<u>Computer software in progress</u>				
Invictus fund I and II	58,000			58,000
	<u>80,768</u>			<u>82,663</u>

**11. Plant and equipment (Cont'd)**

	Balance at beginning of financial year S\$	Additions S\$	(Disposals/ Written off) S\$	Balance at end of financial year S\$
<b>2021</b>				
<b>Cost</b>				
<u>Furniture and fittings and office equipment</u>				
Community Silver Trust fund	40,650	0	(8,633)	32,017
General fund	13,689	0	(3,531)	10,158
Golden Life Workgroup	428	0	0	428
Invictus fund I and II	0	24,777	0	24,777
SAGE Counselling fund	24,715	5,632	0	30,347
SAGE Renovation fund	134,719	0	0	134,719
The Seniors Helpline fund	4,170	0	0	4,170
<u>Computer software in progress</u>				
Invictus fund I and II	0	58,000	0	58,000
	<u>218,371</u>	<u>88,409</u>	<u>(12,164)</u>	<u>294,616</u>
<b>Accumulated depreciation</b>				
<u>Furniture and fittings and office equipment</u>				
Community Silver Trust fund	23,446	10,969	(2,398)	32,017
General Fund	12,991	0	(3,545)	9,446
Golden Life Workgroup	428	0	0	428
Invictus fund I and II	0	8,260	0	8,260
SAGE Counselling fund	24,066	2,072	0	26,138
SAGE Renovation fund	134,719	0	0	134,719
The Seniors Helpline fund	1,510	1,330	0	2,840
	<u>197,160</u>	<u>22,631</u>	<u>(5,943)</u>	<u>213,848</u>
<b>Carrying amount</b>				
<u>Furniture and fittings and office equipment</u>				
Community Silver Trust fund	17,204			0
General fund	698			712
Golden Life Workgroup	0			0
Invictus fund I and II	0			16,517
SAGE Counselling fund	649			4,209
SAGE Renovation fund	0			0
The Seniors Helpline fund	2,660			1,330
<u>Computer software in progress</u>				
Invictus fund I and II	0			58,000
	<u>21,211</u>			<u>80,768</u>

**12. Other payables**

	2022 S\$	2021 S\$
Accruals	92,420	76,316
Deferred grant income – Jobs Support Scheme	0	20,701
Provision for unutilised leaves	57,156	57,156
	<u>149,576</u>	<u>154,173</u>

The deferred grant income – Jobs Support Scheme (JSS) will be recognised as grant income on a systematic basis, over the estimated 17 months of economic uncertainty until August 2021 in which the entity recognises the related salary costs.

**13. General fund**

The Centre has full autonomy of this fund for full pursuit of its objectives and goals.

**14. Art Therapeutic fund**

The Art therapeutic fund was set-up to facilitate program use for the provision of services for art and expressive therapy to aid people with emotional and psychological issues to help stave off depression and dementia.

**15. Community Silver Trust (CST) Fund**

The Community Silver Trust (CST) is a dollar-for-dollar donation matching grant provided by the Government to enhance the services of voluntary welfare organisations (VWOs) in the intermediate and long-term care (ILTC) sector. The CST is managed by the Ministry of Health (MOH) and administered by the Agency for Integrated Care (AIC).

The following have been included in arriving at the Community Silver Trust fund as at the reporting date:

	2022 S\$	2021 S\$
Balance at beginning of financial year	436,320	445,030
Grants received	403,748	365,691
Grants refunded	0	(20,455)
Total amount of Qualifying expenditure incurred during the financial year	(279,560)	(353,946)
Balance at end of financial year	<u>560,508</u>	<u>436,320</u>

**16. Invictus fund I and II**

The Invictus fund received from National Council of Social Service is to support the Centre in maintaining service delivery and serving clients safely and effectively during the pandemic.

**17. SAGE Counselling fund**

The surplus funds for the year are subject to refund from National Council of Social Service (NCSS) and Ministry of Health (MOH) pending their computation of refund. The amount of refund for the current financial year will be determined based on the income and expenditure recorded by SAGE Counselling Centre and non-operating expenses.

**18. The Seniors Helpline fund**

The Seniors Helpline is funded by NCSS and MOH. This fund mainly aims to facilitate the provision of toll-free phone counselling to older persons aged 50 and above as well as their caregivers. Examples of such services include the support from counsellors as well as information on or referral of eldercare services.

**19. President's Challenge**

The President's Challenge fund received is for the renovation of the counselling rooms and office spaces of the Centre in order to provide additional amenities for the service users. The total allocation amount for 2022 is S\$ 225,000 for a maximum period of 3 years from March 2022 to February 2025.

**20. Operating lease commitments**

As at the reporting date, the Centre has commitments for future minimum lease payments in respect of premises and equipment under non-cancellable operating leases are as follows:

	2022 S\$	2021 S\$
<b>20.1 Lease of premises</b>		
Not later than one year	59,675	58,628
Later than one year but not later than five years	<u>42,226</u>	<u>101,901</u>
	<u>101,901</u>	<u>160,529</u>
<b>20.2 Lease of equipment</b>		
Not later than one year	3,595	3,595
Later than one year but not later than five years	<u>7,191</u>	<u>10,786</u>
	<u>10,786</u>	<u>14,381</u>

The above operating lease commitments are based on known rental rates as at the date of this report and do not include any revision in rates which may be determined by the lessor.

**21. Related party transactions**

There are no transactions with related parties during the current and previous financial year.

**21.1 Remuneration of key management personnel**

The key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Centre. The key management personnel during the reporting period is the Executive Director.

The annual remuneration of key management personnel is classified as follows:

	2022 S\$	2021 S\$
Salaries and other short-term employee benefits	136,732	122,583
Post-employment benefits-contribution to CPF	<u>16,120</u>	<u>13,260</u>
	<u>152,852</u>	<u>135,843</u>
	No. of key management personnel	
The remuneration band:	2022	2021
Between S\$150,001 to \$200,000	1	0
Between S\$100,001 to \$150,000	<u>0</u>	<u>1</u>

## 21. Related party transactions (Cont'd)

### 21.1 Remuneration of key management personnel (Cont'd)

For the financial year 31 March 2022 and 2021, except for the key management personnel above, no other paid staff of the Centre received a remuneration of more than S\$100,000.

## 22. Reserve position and policy

The Centre's reserve position for financial year ended 31 March 2022 and 31 March 2021 are as follows:

		2022	2021	Increase/ (Decrease)
		S\$'000	S\$'000	%
A	Unrestricted Funds			
	- Accumulated general funds	103	103	0
B	Restricted or designated funds			
	- Art therapeutic fund	102	102	0
	- Invictus fund I and II	75	56	33.93
	-Community Silver Trust Fund	560	436	28,4
	- President's Challenge	67	0	
	- SAGE Counselling fund	1,177	1,114	5.66
	- The Seniors Helpline fund	250	231	8.23
C	Endowment funds	N/A	N/A	N/A
D	Total funds	2,334	2,042	14.30
E	Total annual operating expenditure	1,112	1,010	10.10
F	Ratio of funds to annual operating expenditure (A/E)	0.09	0.10	

Reference:

- C. An endowment fund consists of assets, funds or properties, which are held in perpetuity, which produce annual income flow for a foundation to spend as grants.
- D. Total funds include unrestricted, restricted/ designated and endowment funds.
- E. Total annual operating expenditure includes expenses related to cost of charitable activities, cost of generating fund and governance and other administrative costs.

The Centre's reserve policy is as follows:

The reserves that the Centre has set aside provide financial stability and the means for the development of its principal activity. It intends to maintain reserves at a level, which is no more than two times of the annual operating expenditure. The Executive Director reviews on a half-yearly basis the amount of reserves that are required to ensure that they are adequate to fulfil the Centre's continuing obligations.

## 23. Management of conflict of interest

None of the Committee members received any remuneration during the year.

Committee members are required to disclose any interest that they may have, whether directly or indirectly, that the centre may enter into or in any organisations that the Centre has dealings with or is considering dealing with; and any personal interests accruing to them as among the Centre's suppliers, users of services or beneficiaries. Should there be any potential conflict of interest, the affected Management Committee member may not vote on the issue that was the subject matter of the disclosure. Detailed minutes will be taken on the disclosure as well as the basis for arriving at the final decision in relation to the issue at stake.

**24. Impact of COVID-19 (Coronavirus Disease 2019)**

The COVID-19 pandemic has affected almost all countries of the world and resulted in border closures, production stoppages, workplace closures, movement controls, and other measures imposed by various governments. The Company's significant operations are in Singapore which have been affected by the spread of COVID-19 since 2021. The nature of the Centre's operation are those related to social services as part of non-profit organisation, therefore, the impact of COVID-19 on the Centre's operations are significant evidenced by the decrease in donation income due to postponement of activities and government restriction. The impact of COVID-19 on the Centre's financial performance reflected in this set of financial statements for the year ended 31 March 2022 are presented below:

- i) The Centre has assessed that the going concern basis of preparation for this set of financial statements remains appropriate. The Management Committee is continuously monitoring the COVID-19 pandemic situation and will take further action as necessary in response to the service disruption.
- ii) On 24 September 2021, the Multi-Ministry Taskforce (MTF) announced a tightening of safe management measures (SMMs) to slow down the transmission of COVID-19 during the stabilisation period from 27 September 2021 to 21 November 2021. Businesses continue their transactions, but should adopt the COVID-19 precautionary measures implemented by the government to ensure overall safety and health.
- iii) The COVID-19 pandemic has no significant effects with the Centre's operations, including its financial impact, labour difficulties, and major loss or shortage in charitable fund-raising and supports coming from donors.

As the global COVID-19 situation remains fluid as at the date these financial statements were authorised for issuance, the Centre cannot reasonably ascertain the full extent of the probable impact of the COVID-19 disruptions on its operating and financial performance for the financial year ending 31 March 2023. If the situation persists beyond management's current expectations, the Centre's assets may be subject to further write-downs in the subsequent financial periods.

**25. Authorisation of financial statements**

The financial statements were authorised for issue in accordance with a resolution of the Management Committee of the Centre on **25 OCT 2022**